
Employment Application

It is the policy of Smart Pelican Technologies Group, DBA to provide equal employment opportunities to all applicants and employees without regard of any legally protected status, such as race, color, religion, gender, national origin, age, disability, or veteran status.

Applicant Information

Full Name Daytime Phone Evening Phone

Address Years at Address Date of Birth

Email Address

Emergency Contact

This person will be contacted if you are involved in an emergency.

Name Daytime Phone Evening Phone

Address Relation to You

Job-Related Information

Position you're applying for Desired salary range Who referred you to us?

Have you previously worked here? When? Have you previously applied here? When?

Do your friends/relatives work here? Who? Can you legally work in Ukraine?

Are you currently employed? May we contact your present employer?

Do you have reliable transportation? If offered a position, what date can you start?

Can you perform the job with or without reasonable accommodations?

What reasonable accommodations, if any, would you require?

Tell Us About Your Skills

For each skill you have, select your proficiency (5=highest) and enter your years of experience.

Microsoft Applications/Software

Word

Excel

Outlook

PowerPoint

Project

Visio

Visual Studio

Other Applications/Software

Customer Support

Tier 1

Tier 2

Phone Support

Ticketing Systems

Programming Languages

Languages

English

Other Skills

Typing Speed

Work History

Current/Most Recent Employer

Supervisor's Name

Address

Your Job Title

Your Job Duties

Starting Salary

Final Salary

Dates of Employment

Reason for Leaving

Past Employer

Supervisor's Name

Address

Your Job Title

Your Job Duties

Starting Salary

Final Salary

Dates of Employment

Reason for Leaving

Past Employer

Supervisor's Name

Address

Your Job Title

Your Job Duties

Starting Salary

Final Salary

Dates of Employment

Reason for Leaving

Please describe any gaps in employment:

Education and Training

College/University Name

Did You Receive a Degree?

What Kind of Degree?

Address

Attended From/To

College/University Name

Did You Receive a Degree?

What Kind of Degree?

Address

Attended From/To

High School/GED

Did You Receive a Diploma?

Address

Please describe any additional training. Include military service, awards, honors, and achievements.

References

Please list 2 people who we can contact for additional information about you.

Name

Phone Number

Email Address

Address/Location

Relation to You

Worked With From/To

Name

Phone Number

Email Address

Address/Location

Relation to You

Worked With From/To

Additional Information

Please describe any additional information you feel is important for us to know.

Certification

I certify that the information disclosed in this application is accurate and honest. I understand that disclosing false or misleading information in this application and/or any interview(s) will be grounds for the rejection of my application, or if employment commences, will result in immediate termination.

I authorize investigation of all statements contained in this application. I authorize Smart Pelican Technologies Group, DBA to contact former employers and educational organizations regarding my employment and education credentials. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, grades, etc. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment, education, work ethic, etc.

I have carefully read the above certification statement. I understand and agree to its terms.

Full Name

Signature

Date